



APPLE VALLEY HEIGHTS COUNTY WATER DISTRICT  
9429 CERRA VISTA STREET  
APPLE VALLEY, CA 92308

**REGULAR MEETING – WEDNESDAY, FEBRUARY 21, 2024 – 6:00 P.M.**  
**BOARD OF DIRECTORS: P. Duwel, W. Woody, L. Hunter, M. Kaminsky, R. Roberson**

- A. Meeting Called to Order, Pledge of Allegiance.
- B. Roll Call:
- C. Public Comment: Members of the public will be allowed to address the Board of Directors for no more than five (5) minutes on any agenda item prior to the Board's decision on the item. Comments on any issues, which may or may not be on the agenda, are also welcome and subject to the five (5) minute limit. If anyone present wishes to be heard, please let the Board President know.
- D. Public Hearing / Discussion / Action Items:  
1. Proposed Water Rate Changes
- E. General Manager Report:  
1. February 2024.  
2. January 2024 Efficiency Report.
- F. Grant Funding Update & Progress/Discussion/Action Items:  
1. Meeting Update – Conference Call Update / Email Update.
- G. Discussion/Information:  
1. January 2024 Delinquency – 44 Late Fees Applied; 5 Tags / SB 998 Packets Hung; 0 Services Turned Off (Verbal).  
2. Profit/Loss – January 2024.  
3. Revenue Report – January 2024.  
4. Account Aging Report – Receivables as of 2/21/24 (Account Holder Names Removed).  
5. Water Production Snapshot – Total Production as of 1/31/24.  
6. Well # 1 Site – Project Process Update (Verbal). NO UPDATE  
7. Water Sales Snapshot – Total Water Sales as of 1/31/243.  
8. 2024 Election Filing Deadline (Kaminsky, Roberson) – Jul 15 – Aug 9, 2024: SB County (Verbal).  
9. Policy Revisions / Additions – DRAFT: 1040 Claims, 1060 Public Complaints, 3030 Fixed-Asset Accounting, 3032 Fixed- Asset Capitalization, 3080 Purchasing, 3085 Surplus Property – SECOND Reading  
10. Policy Revision Review: DRAFT – Second Lien Criteria: Additional \$400.00 or Six (6) Months – SECOND Reading  
11. Internal Audit Report: G.A. Hunter – October / November 2023  
12. Flowmeter Reading Software – Hydro Pro Solutions: Office, Customer Interface.  
13. BAP Purchase Opportunity – 2 AF in Alto: \$7,250.00 / AF
- H. Consent List: It is recommended that the Board of Directors consider approving a number of agenda items as a Consent List. Consent items are routine in nature and can be enacted in one motion without further discussion. This procedure conserves meeting time for a full discussion of significant issues.  
1. Approve January 17, 2024, Regular meeting Minutes  
2. Accounts Payable/Pay Warrants (Bills to be paid).
- I. Discussion/Action Items:  
1. Approve February 2024 Office Rent Payment  
2. Request BOD Authorization to Begin SB 998 Property Postings.  
3. Internal Audit Report Payment: G.A. Hunter – October / November 2023  
4. BAP Purchase Opportunity – 2 AF in Alto: \$7,250.00 / AF  
5. Policy Adoption – 1040 Claims, 1060 Public Complaints, 3030 Fixed-Asset Accounting, 3032 Fixed-Asset Capitalization, 3080 Purchasing, 3085 Surplus Property  
6. Policy Adoption – 3038 Second Lien Criteria: Additional \$400.00 or Six (6) Months  
7. Resolution 001-2024 Water Rates and Charges
- J. Directors Comments:
- K. Adjournment: There being no further business to come before the Board of Directors, it is recommended that the meeting be adjourned.

**Next Regular Meeting Wednesday, March 20, 2024 @ 6:00 P.M.**

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the District may be obtained from the District office, 9429 Cerra Vista Street, Apple Valley, CA 92308